

Wiggin Memorial Library - Stratham, NH

Minutes of the Board of Trustees Meeting Tuesday, June 14, 2011

A regularly scheduled meeting of the Board of Trustees took place Tuesday, June 14, 2011 at the Wiggin Memorial Library. Bruce Cotter called the meeting to order at 7:03 p.m.

The following persons were in attendance: Chairperson and Trustee Bruce Cotter; Secretary and Trustee Eileen Bischoff; Treasurer and Trustee Vic Collinino; Trustee Dree Sherry; Alternate Trustees Connie Adams, Lee Beauregard and Vicki Marbacher; Trustee Emeritus Craig Wark and Library Director Lesley Kimball. Connie Adams is serving as Trustee in lieu of Murray Segal at this meeting.

I. Guests and Welcomes

No guests were present.

II. Action Items

Minutes: The minutes of the May 2011 meeting were reviewed. Vic Collinino motioned to accept the minutes. Motion was seconded by Vicki Marbacher. All members were in favor and the May 2011 minutes were approved.

Accept Donations Received: Lee Beauregard motioned to accept donations received since the May 2011 meeting. Motion was seconded by Connie Adams. All members were in favor and the donations were accepted.

Approve Technology Plan: Lee Beauregard motioned to approve the Technology Plan. Motion was seconded by Vicki Marbacher. The Technology Plan was approved and signed by the Trustees.

III. Old Business

Trustee Job Description: The first draft will be reviewed. Changes and additions will be discussed at the July 2011 meeting.

Technology Policy Update: Discussion of the Technology Policy was deferred to the July 2011 meeting.

Staff Appreciation Luncheon: September 17th has been set for the luncheon with a rain date of September 24th.

Trustee Orientation: The New Trustee Orientation session will be held Saturday, June 18th at 10:00 a.m.

IV. New Business

TD North Program: Bruce Cotter updated the Trustees on his discussion with the Selectmen. Some objections to the initial e-mail announcing this program were raised. Issues regarding the link to the TD North website and language regarding new accounts will be changed in any further e-mail messages.

Volunteer Policy: The Volunteer Policy was reviewed. After discussion, the policy was approved and signed by the Trustees.

Window Installation: At the 2010 Town Meeting the selectmen announced a NH Energy Efficiency and Conservation Block Grant was received for new windows and insulation in the Municipal Center. The process is moving along and new windows and insulation will be installed in the library later this summer. Insulation will be installed over a weekend to minimize disruption to the library staff and patrons.

Garden Project: Bruce Cotter proposed that the area to the right of the library door be cleaned up and planted. Donation of materials will be solicited and Trustees are encouraged to help if possible. Tentative date for this project is Saturday, June 25th.

One World, Many Stories Summer Program: Miss Jan's summer reading program was discussed. Volunteer opportunity sheets were distributed.

V. Reports and FYI's

The Treasurer's report was reviewed and accepted.
Fundraising efforts were discussed. No report was available. Tentative dates for the next fundraising meeting are Tuesday, June 21st with a backup of Tuesday, June 28th. The Director's Report was reviewed and accepted.

VI. Executive Session

There was no Executive Session.

VII. Book Sharing

Bruce Cotter brought in a copy of Mark DeCarteret's new poetry collection, *Flap*. Mark will be reading from *Flap* on Wednesday, June 15th in Exeter, and Tuesday, June 28th in Portsmouth.

VIII. Next Meeting and Adjournment

The next meeting of the Wiggin Memorial Library Board of Trustees will be Tuesday, July 12, 2011 at 7:00 p.m. The June 2011 meeting adjourned at 8:00 p.m.

Respectfully submitted,

Eileen M. Bischoff
Secretary and Trustee